

REVO ACADEMY

Revolutionizing Gifted Education

PLAN FOR REOPENING

2020-2021

Last revised: March 30, 2021

Dear Revo Families,

Thank you for your patience as we've developed reopening plans based on recent state and CDC guidelines to ensure safety, high quality education and overall student well being.

While circumstances continue to evolve daily regarding the impact of COVID19 on our local schools, the following document outlines our reopening plan to date. Please keep in mind the information provided in this plan may change as circumstances continue to evolve, and we will communicate any changes to you as soon as possible.

Based on Governor Newsom's new guidelines for the reopening of schools, as of today, all schools in Ventura County are required to open with distance learning. Our hope is that the current surge of COVID-19 cases within the county will begin to decrease with appropriate public health measures and that Ventura County will be lifted from the monitor list or Revo will be approved for a waiver to offer outdoor education by our September 8th start date. For now, however, we are moving forward with planning a robust, streamlined and thoughtful distance learning program, as well as multiple contingency plans should conditions improve.

In a collective effort with our Revo Health and Safety Committee, please find the details for our reopening plans provided in this document for your review. Please also note our cohort Meet-and-Greets scheduled for August 21st, either virtually or outdoors per health conditions.

We thank you again for your patience as we continue to work with our Health & Safety Committee and our dedicated staff to ensure safe and effective solutions to meet the needs of Revo families.

Warmly,

Tamy & Niyome

Student and Employee Health & Safety

Revo Academy's top priority is ensuring the health and safety of all students and staff. To reach this goal, Revo is committed to adhering to the guidelines detailed in the following [California Department of Public Health](#) and CDC guidelines as well as *Revo's Health and Safety Committee* recommendations.

The following health and safety measures will be implemented when students return to campus:

Health Screening (at home):

- Before coming to school parents and staff are asked to monitor for symptoms detailed in the following link [COVID-19 symptoms](#) at home.
- Students and staff who are sick with suspected non COVID-19 illnesses must follow current [CDC guidelines for isolation](#):
 - Isolate at least 10 days since symptoms first appear AND
 - At least 24 hours with no fever without fever-reducing medication AND
 - Symptoms have improved
- Students and staff who are isolating will switch over to distance learning or teaching.

Health Screening (at school):

- Students and staff will have touchless temperature checks (must be less than 99.5 Fahrenheit by no-touch temporal or forehead method) before exiting their cars to enter campus every morning
- Before entering campus, staff will be asked to verify that they are not exhibiting any symptoms provided in the following link [COVID-19 symptoms](#) and have not been in contact with anyone testing positive for COVID19. If the answer is yes to any of these questions, [CDC guidelines for isolation](#) apply and must be adhered to.
- Students and staff will need to have their mask on correctly before exiting their cars.
- Parents and staff must also verify that no one in their home, in their care, or in close contact is exhibiting COVID-19 symptoms, or has tested positive for COVID-19.

Suspected COVID-19 Protocol:

Any students or staff that present with a fever of 99.5 Fahrenheit by no-touch temporal or forehead method **and** a cough and/or shortness of breath and/or gastrointestinal illness will be considered a suspect COVID-19 case and referred for testing. The following protocol will be followed:

- Students will be isolated until pick-up can be arranged.
- Parents will be notified to pick up their child and call their primary medical doctor for referral to a site for COVID-19 testing.
- For students who do not have a usual source of care, the School Liaison will coordinate with the VCPH PHN to arrange for same day testing through the Public Health Lab (805-981-5101).
- While the individual is awaiting test results, they should isolate at home and switch to distance learning or teaching.

Confirmed COVID-19 Protocol:

In the event of any staff or student diagnosed with COVID-19, the School Liaison will coordinate with VCPH to determine who should be considered a close contact. A close contact is someone who was within 6 feet of an individual for a sustained period of time (15+ minutes).

- Staff that are identified as a close contact of a confirmed COVID-19 individual will be referred for testing. Verification of a negative result would allow the person to return to work. Active symptom screening (temperature and symptom checks) will be done daily for 14 days following exposure. The employee will be required to wear a *medical mask* at all times during these 14 days at the end of which they will undergo repeat COVID-19 testing.
- Students who remained with the same cohort of individuals, the teacher and students in the classroom with the individual who was **confirmed as being positive for COVID-19** will be considered close contacts. Close friends with significant contact outside of the class should be treated similarly. The students and staff will be referred for testing.
 - For students who do not have a usual source of care, the School Liaison will coordinate with the VCPH PHN to arrange for same day testing through the Public Health Lab - 805-981-5101.
 - While the individual is awaiting initial test results, they should

isolate at home and will be provided with the option for distance learning or teaching.

- Students and staff that test negative may continue to attend or work at school but should wear *medical masks* and practice meticulous hand hygiene and social distancing.
- They should be retested at approximately 7 days and 14 days.
- Temperature/symptom checks will be taken twice per day and reported to VCPH as a part of contact follow-up.
- **Any decision to close a portion of or the entire school will be made in consultation with VCPH.**

Policy for Students & Staff During Isolation:

In the event a student or staff member is required to isolate due to COVID-19 infection, possible contact, or cohort isolation, they will switch over to distance learning, teaching or telework.

Any staff member or student under isolation will be fully supported by the school and can be assured there will be no reprisal. Grades and job performance evaluations will not be negatively affected by isolation, converting to distance learning, telework or sick leave due to COVID-19. Further detail regarding sick leave for staff can be found in the employee handbook.

The School Liaison and/or back up will be in regular contact with any student or staff member to ensure they are supported and to act as a coordinator between the affected party and the school to ensure clear communication and support as needed.

VCPH Liaisons:

In order to maintain clear communication with Ventura County Public Health (VCPH), the following staff members have been identified as designated contact persons:

Primary liaison: Niyome Bello, Co-founder

Email: nbello@revoacademy.org, phone: 323-974-2727

Back-up liaison: Tamy Sloboda, Co-founder

Email: tamysloboda@revoacademy.org, phone: 805-907-6268

Responsibilities of the liaisons include:

- Monitoring local epidemiological data provided on www.vcemergency.com
- Use of VCPH SharePoint for local guidance
- Communicating with VCPH PHN and COVIDSchools@ventura.org email when a concern arises related to COVID-19
- Working with VCPH PHN on contact tracing for confirmed COVID-19 in a student, teacher or staff member
- Reviewing and maintaining the school's reopening plan
- Coordinating with VCPH PHN to arrange for COVID-19 testing of students of staff as needed.

Handwashing & Respiratory Etiquette:

- Teachers and staff will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
 - If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol will be provided (for staff and older children who can safely use hand sanitizer).
 - Handwashing will be scheduled throughout the day on the following schedule, and increased as needed:
 - Before entering the classroom
 - Before and after using the restroom
 - Before recess break
 - After recess break, before reentering the classroom
 - Before lunch break
 - After lunch break
 - At 2:00 pm
 - Classrooms will use designated sinks to avoid overcrowding and co-mingling of cohorts:
 - Ripples (K/1st): hallway bathrooms
 - Waves (1st/2nd): hallway bathrooms
 - Tides (3rd/4th): hallway bathrooms
 - Tsunamis (4th/5th): hallway bathrooms
 - Middle School (6th-8th): science room sink

- Staff and students will be trained and regularly reminded to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
 - If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol should be used (for staff and older children who can safely use hand sanitizer).
- The school has procured and will provide adequate supplies of hand sanitizer, extra masks, extra safety glasses, tissues, soap, and gloves to support healthy hygiene practices.

Face Coverings:

- All students and staff will be required to wear a clean cloth or disposable mask while on campus, except when eating or drinking and adhere to the following hygiene practices.
- Families are responsible for providing masks for students that meet the guidelines outlined by our Health and Safety Committee. Approved masks include (click on links for examples): [disposable](#) or [cloth masks](#) with two layers of opaque fabric. Bandanas are not approved face coverings.
- The school has procured and will provide adequate supplies of hand sanitizer, extra masks, extra safety glasses, tissues, soap, and gloves to support healthy hygiene practices.

Student Materials:

- Backpacks will not be allowed on campus. Each student will have their individual supply of materials kept in the classroom.
- Lunch will need to be brought from home preferably in disposable bags or regularly cleaned lunch boxes. Pizza Friday will be suspended until further notice.
- Water bottles may be refilled at the touchless water fountain. Students will not be allowed to drink directly from the water fountain.

Physical Distancing:

- Drop-off and pick-up times will be staggered to ease crowding at those times.

- Ripples Class (K/1): drop-off 8:15 am, pick-up 2:00 pm (pick-up at benches)
- Waves Class (1st and 2nd): drop-off 8:20 am, pick-up 2:50 pm (pick-up at gate)
- Tides Class (3rd and 4th): drop-off 8:20 am, pick-up 2:50 pm (pick-up at benches)
- Tsunamis Class (4th and 5th): drop-off 8:30 am, pick-up 3:00 pm (pick-up at gate)
- Middle School (6th-8th): drop-off 8:30 am, pick up 3:00 pm (pick-up at benches)
- Upon drop-off, students are required to go directly to their classrooms and be picked up promptly at dismissal. Siblings may come together at the earliest drop off time and be picked up at the latest pickup time (Ripples must be picked up at 2:00 unless they are signed up for aftercare).
- Revo Academy students will be the only students using this drop-off and pick-up area. Revo students will also be the only students using the upstairs floor of the main school building.
- Access to campus will be limited to students, staff and minimal essential vendors.
- Parents will only access campus for family emergencies or to pick-up ill or injured children. Parent/staff meetings will be held virtually.
- We will determine the number of students and staff in a classroom based on the classroom size (square footage) while maintaining physical distancing of at least 3 feet between all students.
- Students will maintain 6 feet distancing while eating lunch.
- Teacher desks will be 6 feet away from any students.
- Classrooms will be configured to ensure social distancing between desks, and all desks will be forward facing.
- Classroom doors will be marked for entry and exit to ensure one way traffic.
- Floor markers will be placed in the hallways to help students keep social distance when outside of the classroom.
- Lunch will be held outside, on individual picnic blankets or sanitized tables with designated social distancing placement and shade. During inclement weather, students will eat lunch in their classrooms.
- PE and outdoor education activities will adhere to social distancing guidelines.
- Staggered recess times and separate recess areas for each cohort.
- Use of playground structures to be determined closer to reopen date per Health and Safety Committee recommendations.

- Any playground equipment will be cohort designated. Students may also bring personal equipment for personal use only.
- All playground sports equipment (personal and school) must be sanitized daily.
- All other school practices and procedures will adhere to social distancing and sanitizing guidelines i.e. hallway use, restroom use, entering and exiting building, etc.
- School-wide assemblies, including the CEO program, will be held virtually.
- Outdoor space will be utilized as much as possible.

Student and Staff Training on Hygiene & Safety Protocols

Before returning to campus, all students and parents must attend a mandatory virtual meeting to receive training on all safety and hygiene protocols. Training will be provided by members of *Revo's Health & Safety Committee* and will include:

- Training for proper care and removal of masks
- Training on proper handwashing procedures
- Review of handwashing schedule
- Training on how to avoid contact with their eyes, nose, mouth and face coverings.
- Training on sneeze etiquette
- Review of social distancing rules
- Review of Reopening Plan

In addition, [signage](#) will be placed throughout campus in visible locations (e.g., school entrances, restrooms) that promote everyday protective measures (including [properly washing hands](#) and [properly wearing a face covering](#)). Signs will include visual clues including clear, easy to understand pictures demonstrating the healthy behaviors. During weekly, school-wide assemblies announcements will be made to remind students on proper safety protocols. [Materials](#) on how to promote everyday protective measures will also be included in the student handbook which is distributed to all families before school resumes.

Additional Staff Training:

In addition to the above stated training, all staff will be trained on the following:

- Cleaning and disinfecting protocols

- Use of personal protective equipment
- First aid
- Daily surveillance of attendance through our school management system, Quickschools.
- School liaison and back-up will also receive training on contact tracing and HIPPA-FERPA

Cleaning, Disinfecting & Ventilation:

- Revo has hired a professional cleaning company for daily school cleaning and disinfecting.
- Cleaning products used are EPA approved COVID-19 disinfectants.
- In addition, teachers and staff will clean common areas throughout the day after use.
- Students will use individual school supplies. Any shared supplies will be limited to cohorts and/or disinfected between use.
- Students will not use outdoor playground equipment. Students will be encouraged to do physical activities that require less contact with surfaces.
- Any utilized outdoor educational furniture/equipment will be sanitized daily.
- HEPA filter air purifiers with internal UV-C light sanitizers will be placed in every classroom.
- When feasible, classroom doors and windows will remain open to allow for maximum air flow.

Student Support & Emotional Well-Being:

School-wide, our priority is student wellbeing and establishing a cohesive, safe environment for students to share and reach out for support. Among other support systems, the following will be provided.

- Dr. Sloboda and Mrs. Bello will facilitate weekly *Revo Way* meetings. The focus will be on interpersonal skill building, class cohesion, strengthening communication and connection, coping skills and stress management as we adjust to our “new normal”.
- Possible outsourced social/emotional programs integrated into the curriculum i.e. belonging, purpose, leadership and coping skills curriculum.
- Classroom teachers will provide students with support in adjusting to

physical distancing, masks and other safety requirements.

- Outdoor education will be used to the maximum extent as a tool to foster connection and overall well-being.
- School life, school spirit and community building events will be scheduled regularly to foster a sense of comradery and collective energy.
- Possible virtual Parent Education Series on topics to support parents' well-being and techniques to support their children.

Instructional Model Options:

Revo Academy has carefully reviewed, and continues to monitor, the guidelines and considerations published by the California Department of Public Health and VCPH for school reopening. Our review, along with recommendations from the *Revo Health & Safety Committee*, has guided our decision to offer the following instruction options for the 2020-21 school year. The options below are contingent on Ventura County's "Monitor" status, granted waiver, and ability to implement State of California and CDC guidelines.

- 1. Distance Learning**
- 2. Soft-Open**
- 3. Full-time Open** (with CDC safety measures in place)

1. Distance learning

- This option will remain available through the 2020-2021 school year for any families who prefer to have students attend school virtually. This option will also be available for students who are ill or a part of a quarantined cohort.
- Key elements will include:
 - Standardized scheduling that allows for time to review
 - Engaging and high quality core curriculum and enrichment experiences
 - Daily teacher instruction, support and class discussions
 - Balance of live instruction streamed from the classroom 8:30-12:00, independent/group work and enrichment classes.
 - Increased digital collaboration
 - Clear attendance, grading and digital behavior policies
 - Regular school-wide spirit and community building events
 - [SAMPLE](#) (click on sample) distance learning daily agenda

2. Soft Open

If Ventura County is removed from the California Department of Health Watch List, OR

we are granted a waiver to reopen in person, we will provide a hybrid model for instruction.

- Cohorts will be arranged to ensure 6-foot social distancing in classrooms. Students assigned to another classroom for math instruction may be required to log on virtually for instruction.
- All walkways will be marked for 6-foot social distancing.
- On a distance learning day, students will log on for live Zoom class from approximately 8:30-12:00. Afternoons will consist of either live enrichment classes and/or independent/group work with teachers available for support.
- Access to campus will be limited to students, staff and minimal essential vendors.
- Parents will only access campus for family emergencies or to pick-up ill or injured children. Parent/staff meetings will be held virtually.
- Distance learning will remain an option for any families who choose it..

3. Full-time Open (with CDC safety measures in place).

- Strict teacher/student cohort containment will be adhered to.
- Cohorts will remain together during lunch, placed separately from other cohorts.
- Recess will also be cohort contained and separate from other cohorts with specific safe list activities. We will maximize this list to the safest extent possible. Possibilities include cohort only equipment that is sanitized daily, students bring their own ball for drills, creative outdoor games that don't include equipment, cohort designated playground structure areas that are sanitized daily.
- Students assigned to another classroom for math instruction will be required to log on virtually for instruction.
- Enrichment teachers will teach outside and art will be taught virtually in their classroom.
- Distance learning will remain an option for families who choose it.

Back to School Meet-and-Greet:

Should conditions permit, we will have an on-site, outdoor meet-and-greet for each cohort. Save the date, August 21st. Cohort times will be staggered, times to be determined. If an onsite meet-and-greet is not possible, it will be a virtual meetup.

Adherence/Discipline Guidelines:

The collective commitment and adherence to this plan is vital for the health and safety of Revo students, Revo families and Revo staff. All Revo stakeholders are expected to

respect the guidelines outlined in this plan, including - social distance, masks and an overall consideration of others. Any infractions will be handled in the following ways:

- Minor issues will be addressed in the classroom by the teacher and followed up with parent notification and expectation for parent reinforcement.
- For escalated issues, students will meet with the designated cohort director in an outside setting while keeping social distance.
- When necessary parents will be asked to pick up students from campus immediately.

Teacher Coverage:

- In circumstances when a teacher may need to leave the classroom for a few minutes, the cohort designated director will supervise the classroom from the doorway as to avoid any co-mingling.
- Should the classroom teacher be absent, the entire class will be on distance learning for that day.

Questions/Thoughts:

Please direct any questions or thoughts to Revo directors:

Dr. Sloboda - tamysloboda@revoacademy.org

Mrs. Bello - nbello@revoacademy.org

Mrs. Alarcon - ralarcon@revoacademy.org